

A G E N D A

CABINET

Thursday 21 June 2018 at 10.30 am
Committee Room A, Town Hall, Royal Tunbridge Wells, TN1 1RS

Members: Councillor Jukes (Chairman), Councillors McDermott (Vice-Chairman), Dr Basu, March, Moore, Reilly and Weatherly

Quorum: 3 Members (to include either the Leader or Deputy Leader)

1 Apologies

Apologies for absence as reported at the meeting.

2 Declarations of Interest

To receive any declarations of interest by Members in items on the agenda. For any advice on declarations of interest; please contact the Monitoring Officer before the meeting.

3 Notification of Visiting Members wishing to speak

To note any members of the Council wishing to speak, of which due notice has been given in accordance with Cabinet Procedure Rule 28.4, and which item(s) they wish to speak on.

4 Minutes of the meeting dated 12 April 2018

To approve the minutes of the meeting held on 12 April 2018 as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.

(Pages 5 - 14)

5 Minutes of the meeting dated 23 May 2018

To approve the minutes of the meeting held on 23 May 2018 as a correct record. The only issue relating to the minutes that can be discussed is their accuracy.

(Pages 15 - 16)

6 Questions from Members of the Council

To receive any questions from members of the Council, of which due notice has been given in accordance with Cabinet Procedure Rule 28.3, to be submitted and answered.

- 7 Questions from Members of the Public**
To receive any questions from members of the public, of which due notice has been given in accordance with Cabinet Procedure Rule 28.5, to be submitted and answered.
- 8 Consideration of the Forward Plan as at 12 June 2018** (Pages 17 - 34)
Leader of the Council
- 9 Annual Report on the Use of the RIPA** (Pages 35 - 38)
Finance and Governance Portfolio
- 10 Performance Summary: Quarter 4** (Pages 39 - 70)
- 11 Complaints Summary: Quarter 3 and 4** (Pages 71 - 82)
- 12 Revenue Management Report: Quarter 4** (Pages 83 - 112)
- 13 Capital Management Report: Quarter 4** (Pages 113 - 132)
- 14 Treasury and Prudential Indicator Management Report: Quarter 4** (Pages 133 - 146)
- 15 Strategic Risk Register** (Pages 147 - 164)
Culture, Leisure and Tourism Portfolio
- 16 Cultural Hub - Update and External Funding** (Pages 165 - 172)
- 17 Ice Rink Tender** (Pages 173 - 178)
Sustainability Portfolio
- 18 Charging Food Businesses for Food Hygiene Rating Scheme Re-score Inspections** (Pages 179 - 184)
- 19 Urgent Business**
To consider any other items which the Chairman decides are urgent, for the reasons to be stated, in accordance with Section 100B(4) of the Local Government Act 1972.
- 20 Date of Next Meeting**
To note that the date of the next scheduled meeting is Thursday 19 July 2018 at 12pm.

EXEMPT ITEM

It is proposed that, pursuant to section 100A(4) of the Local Government Act 1972 and the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Part I, Schedule 12A of the Act, by virtue of the particular paragraph shown on the agenda and on the attached report.

- **Exempt Appendix to Ice Rink Tender (Item 17)** (Pages 185 - 188)
Exempt by virtue of paragraph 3: Information relating to the financial or business affairs of any particular person including the authority holding that information.

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Democratic Services Officer

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All visitors wishing to attend a public meeting at the Town Hall between the hours of **9.00am and 5.00pm** should report to reception via the side entrance in Monson Way. **After 5pm**, access will be via the front door on the corner of Crescent Road and Mount Pleasant Road, except for disabled access which will continue by use of an 'out of hours' button at the entrance in Monson Way

Notes on Procedure

- (1) A list of background papers appears at the end of each report, where appropriate, pursuant to the Local Government Act 1972, section 100D(i).
- (2) Items marked * will be the subject of recommendations by Cabinet to full Council; in the case of other items, Cabinet may make the decision, subject to call-in (Overview and Scrutiny Procedure Rule 12).
- (3) Members seeking factual information about agenda items are requested to contact the appropriate Service Manager prior to the meeting.
- (4) Members of the public and other stakeholders are required to register with the Democratic Services Officer if they wish to speak on an agenda item at a meeting. Places are limited to a maximum of four speakers per item. The deadline for registering to speak is 4.00 pm the last working day before the meeting. Each speaker will be given a maximum of 3 minutes to address the Committee.
- (5) All meetings are open to the public except where confidential or exempt information is being discussed. The agenda will identify whether a meeting or part of a meeting is not open to the public. Meeting rooms have a maximum public capacity as follows:
Council Chamber: 100, Committee Room A: 20, Committee Room B: 10.
- (6) Please note that the public proceedings of this meeting will be recorded and made available for playback on the Tunbridge Wells Borough Council website. Any other third party may also record or film meetings, unless exempt or confidential information is being considered, but are requested as a courtesy to others to give notice of this to the Democratic Services Officer before the meeting. The Council is not liable for any third party recordings.

Further details are available on the website (www.tunbridgewells.gov.uk) or from Democratic Services.

If you require this information in another format please contact us, call 01892 526121 or email committee@tunbridgewells.gov.uk

Accessibility into and within the Town Hall – There is a wheelchair accessible lift by the main staircase, giving access to the first floor where the committee rooms are situated. There are a few steps leading to the Council Chamber itself but there is a platform chairlift in the foyer.

Hearing Loop System – The Council Chamber and Committee Rooms A and B have been equipped with hearing induction loop systems. The Council Chamber also has a fully equipped audio-visual system.